

2022 Exhibit Booth Contract

2022 iLandscape Show February 2-4

Renaissance Schaumburg Convention Center
Schaumburg, Illinois

To submit this contract and pay with credit card, complete the contract and save a copy to your computer. Then, click on the Exhibitor Payment Portal link under "Payment Options". You can then upload your saved contract and provide your credit card info on the portal. Receipts are auto generated when payment processes. To pay by check, please complete the contract and email to thoute@ilca.net. Mail your check to: ILCA, 2625 Butterfield Road, Suite 104 S, Oak Brook, IL 60523.

SECTION ONE: COMPANY INFORMATION

Company Name: (As it will appear on the Floor Plan, iLandscape website, Show Guide & promotional materials)

Address: _____

City/State/Zip: _____

Bus. Phone: _____

Company E-mail: _____

Company website: _____

Booth Contact: _____

Booth Contact E-Mail: _____

(Booth contact selects the booth, & receives correspondence from show decorator, show vendors, and iLandscape staff.)

Marketing Contact: _____

Marketing E-Mail: _____

SECTION TWO: BOOTH SELECTION & RATES

BOOTH RATES: ILCA / WNLA Members: **\$1,600** per 10x10' Space. (Same as 2018, 2019 & 2020 rate!)

Non-Members: **\$1,700** per 10x10' space
(Same as 2020 rate.)

Total # of 10 x 10' Booths: _____

Total Booth Sq. Ft: _____

Booth Choices: (Please give 3 options for booth location.)

Booth choice #1: _____

Booth choice #2: _____

Booth choice #3: _____

SECTION THREE: PAYMENT/SCHEDULE

Total 2022 Booth Fee: \$ _____

60% Deposit Due with Contract: \$ _____

Balance due by Oct. 15, 2021: \$ _____

PAYMENT OPTIONS:

I will pay my deposit with a credit card by using the iLandscapeshow.com **Exhibitor Payment Portal** link: <https://ilandscapeshow.com/landscape-booth-payment-portal/>

OR

I have enclosed a check payable to: ILCA; Mail to: ILCA 2625 Butterfield Road, Suite 104-S, Oak Brook, IL 60523

CHECKLIST:

Please note that booth requests will not be considered unless all contract information requirements are fulfilled.

I have enclosed the following:

- Signed Contract
- 60% Booth Deposit (or 100% of booth cost)

EXHIBITOR STAFF REGISTRATION:

Each 10x10' booth includes (2) complimentary Trade Show Registrations. Exhibitors must register all booth personnel. Exhibitors will receive an email from CompuSystems with a log-in and password in order to access the Exhibitor Registration Site.)

CANCELLATION POLICY:

Please note that all requests for cancellation of booth spaces must be received in writing. Signed, written cancellations prior to November 1, 2021, will result in a 70% refund (30% of total will not be refunded). Cancellations after November 1, 2021 will not be eligible for a refund of any amount.

On behalf of the Exhibitor named above, the undersigned authorized agent of the Exhibitor agrees to be bound by the terms and conditions contained herein and in the ILCA iLandscape Exhibitor Guide, which I understand are incorporated herein by reference as if fully set forth herein.

Signature: _____ Date: _____

This contract serves as your invoice